

## Position Description

Position Title	Clinical Care Partner, Restorative Care
Position Number	30026012
Division	Community and Continuing Care
Department	Community Care Services
Enterprise Agreement	Allied Health Professionals (Victorian Public Sector) (Single Interest Employers) Enterprise Agreement 2021-2026 or Nurses And Midwives (Victorian Public Health Sector) (Single Interest Employers) Enterprise Agreement 2024-2028
Classification Description	Dependant on qualification
Classification Code	Dependant on qualification
Reports to	Manager
Management Level	Non Management
Staff Capability Statement	Please click here for a link to <a href="#">staff capabilities statement</a>
Mandatory Requirements	<ul style="list-style-type: none"> <li>• National Police Record Check</li> <li>• Working with Children Check</li> <li>• National Disability Insurance Scheme (NDIS) Check</li> <li>• Registration with Professional Regulatory Body or relevant Professional Association</li> <li>• Immunisation Requirements</li> </ul>

## Bendigo Health

Bendigo Health is a leading regional health service, learn more about us by visiting our website: [Bendigo Health Website - About Bendigo Health](#)

Our organisation is a child safe organisation, committed to the safety and wellbeing of all children and young people. All Aboriginal and Torres Strait Islander adults, children and families will be supported to express and be proud of their culture in an environment that is culturally safe and supported.

## Our Vision

Excellent Care. Every Person. Every Time.

## Our Values

CARING – We care for our community,

PASSIONATE – We are passionate about doing our best,

TRUSTWORTHY - We are open, honest and respectful

## The Position

The Restorative Care program is provided across the Loddon Mallee region and funded through Support at Home, Commonwealth funding.

Restorative care provides early intervention care that aims to optimise the functioning and independence of older people and/or slow functional decline.

Restorative Care is a 12-week program delivered as a multidisciplinary package of services and assistance which may include allied health and nursing services to enable older people to regain independence and autonomy.

The position will support people to enter into a Flexible Care Agreement with Bendigo Health to provide the Restorative care program.

## **Responsibilities and Accountabilities**

This position is responsible for co-developing, implementing and reviewing a care plan with the participant throughout the 12-week episode. Coordination of referrals and services as agreed under the care plan and responsibility for relevant reporting associated with the program is a requirement of the position

### **Key Responsibilities**

Support the implementation of the Restorative care pathway as a part of Support at Home within Community Care Services Team.

#### **Intake**

- Ensure consumer understanding of Flexible Care Agreement and restorative care program

#### **Assessment**

- Work autonomously in the community with consumers to identify consumer goals and develop time limited care plans with consumer

#### **Coordination**

- Coordinate referrals to other services, and coordinate case conferences with service providers to meet goals identified
- Manage client brokerage budget and support administrative team to ensure purchase orders in place to support the care plan goals

#### **Review**

- Coordinate responsive review approach and flexible response to best meet consumer goals throughout the up to 12-week program and referrals on discharge as appropriate
- Record relevant information in client files, and prepare necessary reports and documentation.
- Manage timeline for program completion

#### **Community**

- Promote collaborative partnerships between service providers, both internal and external, and, where appropriate attend relevant meetings.

## Service Planning and Coordination

- Contribute to identifying service gaps and unmet needs
- Active involvement and/or representation in program meetings and actions generated
- Participate in planning and development of innovative services to meet the needs of consumers within the guidelines of the STRC program
- Facilitate referrals to other services as required such as My Aged Care

## Key Selection Criteria

### Essential

1. University or equivalent qualification in nursing or allied health with current registration with, and/or professional membership of, relevant professional body as required
2. Experience in case management.
3. Demonstrated understanding of Restorative Care program
4. Experience and demonstrated understanding of reablement and restorative care principles
5. Demonstrated commitment to working in a multidisciplinary team recognising and respecting the contribution of all team members
6. Demonstrated ability to communicate effectively across client, community and professional groups inclusive of skills to negotiate and manage conflicts which arise
7. Flexibility to operate in an environment of change and continuous improvement
8. Demonstrated high level computer skills including word processing, data entry, emails and an ability to adapt to changing ICT demands. Use of mobile devices in the field is required.
9. Demonstrated ability to manage time and prioritise competing demands
10. Demonstrated commitment to professional development

### Desirable

1. Experience working as a Care coordinator within the aged care sector

## Generic Responsibilities

All Bendigo Health staff are required to:

- Adhere to the **Victorian Government's Code of Conduct**
- Uphold **Occupational Health and Safety** responsibilities, including self-care, safeguarding others, and participating in safety initiatives and reporting.
- Comply with all **Bendigo Health policies and procedures**, including those related to clinical, managerial, and standard work practices.
- Follow **Infection Control** procedures to prevent cross-contamination and ensure the health and safety of all.
- Maintain **strict confidentiality** regarding all organisational, patient, and staff information.
- Engage in **continuous quality improvement** activities aligned with the National Safety and Quality Health Service Standards (NSQHSS).
- Recognise and respect **diversity**, fostering inclusive practices in the workplace and service delivery.

- Staff must carry out all lawful and reasonable directions and comply with relevant professional standards and ethical codes.
- Safeguard children and young people in our care, by ensuring that your interactions are positive and safe, and report any suspicions or concerns of abuse by any person internal or external to Bendigo Health.
- Maintain ability to perform the inherent requirements of this role. Inherent requirements are the essential tasks necessary to perform this role, including reasonable adjustments. Bendigo Health is committed to a safe workplace that supports all employees. The role may require specific physical and cognitive abilities, which can be discussed with the manager during recruitment or at any time. We understand that personal circumstances can change and impact your ability to meet these requirements; additional policies are available to guide you through this process. Please request the relevant procedures for more information.

*All Bendigo Health sites, workplaces and vehicles are smoke free.*

*This position description is intended to describe the general nature and level of work that is to be performed by the person appointed to the role. It is not intended to be an exhaustive list of all responsibilities, duties and skills required. Any elements of this document may be changed at Bendigo Health's discretion and activities may be added, removed or amended at any time.*